



PO Box 8532
Madison, WI 53708

Phone: 608-838-1019

Email: tbf@thebusinessforum.org

APPLICATION

DUE DATE

Feb. 5, 2024

FINALIST INTERVIEWS

March 6, 2024

CONTACT INFO

For questions, please
contact:

Tasha McKenzie
(608) 843-8381

TMcKenzie@edgewood.edu

or

Cora Decorah
(608) 616-2906
cora.herman8@gmail.com

RECOGNITION EVENT

Scholarship Luncheon
May 2, 2024

The Business Forum 2024 Scholarship Program

Our Mission and Vision

Mission: Supporting women by building meaningful relationships, awarding scholarships to women pursuing a secondary education and celebrating women's impact on our community.

Vision: Supporting and strengthening women in our community.

Scholarship Program

The Business Forum typically awards five to six scholarships a year, ranging from \$500 to \$3,500. The Judy Rose Scholarship is awarded to a returning adult woman and is our most significant award.

All Scholarship awards are for tuition expenses only and are paid by TBF directly to the school. Scholarship recipients are invited to TBF's May luncheon where they are recognized for their achievements and often share their experiences with the TBF members. Scholarship awards are eligible for payment after May 2, 2024 and must be used within two years.

Applicant Criteria:

- Be a woman residing in Dane County.
- Have demonstrated financial need.
- Be pursuing higher education in a 4-year, 2-year, adult education extension curriculum or technical or vocational program in Wisconsin. Online coursework must be through an accredited or licensed institution with a physical presence in the State of Wisconsin.
- Have a record of academic performance balanced with community involvement, outside interests, and experiences.
- **Completed Application to be submitted by Feb. 5, 2024.**
- Interviews with selected applicants will be held virtually via Microsoft Teams or Zoom on March 6, 2024.
- Maximum number of separate years an individual may receive a scholarship is 2. An individual may apply in more than 2 years if they have not received a scholarship twice yet.

THE BUSINESS FORUM 2024
SCHOLARSHIP APPLICATION FORM

DUE DATE: FEBRUARY 5, 2024

THIS COMPLETED APPLICATION MUST CONTAIN:

1. This signed and dated application form.
2. Attached type-written personal statement (guidelines on p. 2 of this application).
3. One reference letter submitted directly to The Business Forum by the person providing the reference (guidelines are on p. 2 of this application).
4. An attached transcript (does not need to be an "official" transcript) of all high school and post-secondary courses completed through December 2023. (Transcripts are not necessary for coursework completed more than seven years ago).
5. Attached copy of FAFSA form.

APPLICANT INFORMATION:

Name _____

Permanent Address: _____

City _____ State _____ Zip _____

Home/Cell Phone _____ Work Phone _____

Email _____

Marital Status: _____ Number of Dependents: _____

Preferred Method of Communication: _____

Name, City and State of current or future education (name of university, college, etc.):

Expected academic start date: _____ Expected college graduation date: _____

High school graduation date: _____

I am a resident of Dane County, Wisconsin _____ Yes _____ No

Have you previously received a scholarship from The Business Forum? ____ Yes ____ No

If yes, please indicate the year(s) in which you previously received a scholarship: _____

REFERENCE GUIDELINES:

List the name of ONE person who will provide a reference for you and their relationship to you (teacher, counselor, employer, etc.). ***References from relatives will not be accepted.*** Reference letters must be submitted directly to The Business Forum by the person providing the reference and must be received by February 5, 2024. ***Give a copy of the Scholarship Reference Form to your reference. The Business Forum will contact your reference directly.***

Name _____

Relationship _____ Phone _____

E-mail _____

I will notify The Business Forum of any change in my educational status.

Applicant Signature

Date

PERSONAL STATEMENT INSTRUCTIONS:

Your statement should be no more than 500 words (2 double-spaced typed pages) and should be attached to this application form. Please tell us briefly about:

1. Experiences that were important in your growth and decision-making for your future. These experiences may be work-related and/or related to your involvement in community and volunteer programs and activities.
2. What important goals will your education and life experiences help you to accomplish?
3. Challenges you expect to have to overcome as you continue to work toward your goals.
4. List all education-related financial aid – including tuition scholarships – received in excess of \$2,000.

IMPORTANT NOTICES:

1. **SCHOLARSHIP FUNDS WILL BE PAID DIRECTLY TO THE EDUCATIONAL INSTITUTION BY THE BUSINESS FORUM FOUNDATION AFTER RECEIPT OF PROOF OF REGISTRATION EFFECTIVE ON OR AFTER MAY 2, 2024. FUNDS ARE PAID ONLY FOR AN ACADEMIC PERIOD BEGINNING AFTER THE SCHOLARSHIP IS AWARDED.**
2. By their appearance at events, successful applicants give TBF permission to use their name, likeness, image, voice, and/or appearance as may be embodied in any pictures, photos, video recordings, and digital images taken or made on behalf of TBF activities.
3. All confidential personal and financial information submitted for this application will be held in confidence by the Community Investment Committee and will not be disclosed to any other persons except as required by law. Scholarship determinations are at the sole discretion of the Community Investment Committee and all scholarship decisions are final.
4. Mail or email all required application materials by **February 5, 2024**.
Mail: The Business Forum/ attn. Community Investment /PO Box 8532 / Madison, WI 53708.
Email: tbf@thebusinessforum.org

THE BUSINESS FORUM 2024

SCHOLARSHIP REFERENCE FORM

DUE DATE: FEBRUARY 5, 2024

APPLICATION DUE DATE

Feb 5, 2024

CONTACT INFO

For questions, please
contact:

Tasha McKenzie
(608) 843-8381
TMcKenzie@edgewood.edu

or

Cora Decorah
(608) 616-2906

SUBMISSION

Mail or email reference by
February 5, 2024 to:

The Business Forum
attn: Community
Investment
P.O. Box 8532
Madison, WI 53708

tbf@thebusinessforum.org

To Applicant:

Give a copy of this blank form to the person providing a reference.

To Applicant's Reference:

Please submit this form and your reference to The Business Forum, via mail or email as shown on the left.

_____ is applying for a scholarship from The Business Forum. A letter of reference is a required part of the application process.

Please write a letter answering the following:

1. How long and in what capacity have you known the above applicant?
2. Your assessment of the attributes of the applicant that will enable her to successfully achieve her education/career goals.
3. Please include your name, address, and phone number.

Please mail or email your reference letter directly to The Business Forum by **February 5, 2024**. **Do not return it to the student.** Thank you.