



# The Business Forum 2016-2017 Scholarship Program

**APPLICATION  
DUE DATE**  
Feb 10, 2017

**FINALIST  
INTERVIEWS**  
March 21, 2017

## CONTACT INFO

For questions, please  
contact:

**Casey Schuster**  
(608) 239-7293

or

**Agnes Rona**  
(781) 910-1094

## RECOGNITION EVENTS

Scholarship Luncheon  
May 4, 2017

21<sup>st</sup> Annual ATHENA  
Celebration  
March 2018

## Our Mission

The mission of The Business Forum and The Business Forum Foundation is to foster the personal and professional growth of its members and other women through networking, scholarships, outreach, and community involvement.

## Scholarship Program

The Business Forum typically awards five to six scholarships a year, ranging from \$500 to \$3,500. The Judy Rose Scholarship is awarded to a returning adult woman and is our most significant award.

Scholarship recipients are invited to TBF's May luncheon where they are recognized for their achievements and often share their experiences with the TBF members. Scholarship awards are eligible for payment after May 5, 2017 and must be used within two years.

## Application Criteria:

- Be a female US citizen or permanent resident residing in Dane County.
- Have demonstrated financial need.
- Be pursuing higher education in a 4-year, 2-year, adult education extension curriculum or technical or vocational program in Wisconsin. Online coursework must be through an accredited or licensed institution with a physical presence in the State of Wisconsin.
- Have a record of academic performance balanced with community involvement, outside interests, and experiences.
- **Completed Application to be submitted Feb. 10, 2017.**
- Interviews with selected applicants will be on or about March 21, 2017 at Edgewood College.

**SEE APPLICATION FORM AND INSTRUCTIONS ON NEXT PAGE**

**THE BUSINESS FORUM 2016-2017**  
**SCHOLARSHIP APPLICATION FORM**  
**DUE DATE: FEBRUARY 10, 2017**

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**THIS COMPLETED APPLICATION MUST CONTAIN:**

1. This signed and dated application form.
2. Attached type-written personal statement (guidelines on p. 2 of this application).
3. One reference letter submitted directly to The Business Forum by the person providing the reference (guidelines are on p. 2 of this application).
4. An attached transcript (does not need to be an “official” transcript) of all high school and post-secondary courses completed through December 2016. (Transcripts are not necessary for coursework completed more than seven years ago).
5. Attached copy of FAFSA form.

**APPLICANT INFORMATION:**

Name \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home/Cell Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Email \_\_\_\_\_

Marital Status: \_\_\_\_\_ Number of Dependents: \_\_\_\_\_

Name, City and State of current or future education (name of university, college, etc.):  
\_\_\_\_\_

Expected academic start date: \_\_\_\_\_ Expected college graduation date: \_\_\_\_\_

High school graduation date: \_\_\_\_\_

Are you a U.S. Citizen or Permanent Resident with a valid Permanent Resident Card? \_\_\_\_ Yes \_\_\_\_ No

*(You may be asked to provide documents proving your citizenship or permanent residency, in the event that you falsely claimed US Citizenship on this application, scholarship funds will not be awarded)*

Application Page 1 of 2



**REFERENCE GUIDELINES:**

List the name of ONE person who will provide a reference for you and his/her relationship to you (teacher, counselor, employer, etc.). *References from relatives will not be accepted.* Reference letters must be submitted directly to The Business Forum by the person providing the reference and must be received by February 10, 2017. *Give a copy of the Scholarship Reference Form to your reference. The Business Forum will contact your reference directly.*

Name \_\_\_\_\_  
Relationship \_\_\_\_\_ Phone \_\_\_\_\_  
E-mail \_\_\_\_\_

I will notify The Business Forum of any change in my educational status.

\_\_\_\_\_  
Applicant Signature Date

**PERSONAL STATEMENT INSTRUCTIONS:**

**Your statement should be not more than 500 words (2 double-spaced typed pages) and should be attached to this application form. Please tell us briefly about:**

- 1. Experiences that were important in your growth and decision-making for your future. These experiences may be work-related and/or related to your involvement in community and volunteer programs and activities.
- 2. What important goals will your education and life experiences help you to accomplish?
- 3. Challenges you expect to have to overcome as you continue to work toward your goals.

**IMPORTANT NOTICES:**

- 1. **SCHOLARSHIP FUNDS WILL BE PAID DIRECTLY TO THE EDUCATIONAL INSTITUTION BY THE BUSINESS FORUM FOUNDATION AFTER RECEIPT OF PROOF OF REGISTRATION EFFECTIVE ON OR AFTER MAY 4, 2017. FUNDS ARE PAID ONLY FOR AN ACADEMIC PERIOD BEGINNING AFTER THE SCHOLARSHIP IS AWARDED.**
- 2. All confidential personal and financial information submitted for this application will be held in confidence by the Community Investment Committee and will not be disclosed to any other persons except as required by law. Scholarship determinations are at the sole discretion of the Community Investment Committee and all scholarship decisions are final.
- 3. Mail, fax or email all required application materials by February 10, 2017.  
Mail: The Business Forum/ attn. Community Investment /PO Box 8532 / Madison, WI 43708.  
Email: [tbf@thebusinessforum.org](mailto:tbf@thebusinessforum.org) / Fax: (608)231-2108

THE BUSINESS FORUM 2016-2017  
**SCHOLARSHIP REFERENCE FORM**  
DUE DATE: FEBRUARY 10, 2017

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**APPLICATION  
DUE DATE**  
Feb 10, 2017

**CONTACT INFO**

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**Agnes Rona**  
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**SUBMISSION**

Mail, fax, or email  
reference by  
February 10, 2017 to:

The Business Forum  
attn: Community  
Investment  
P.O. Box 8532  
Madison, WI 53708

[tbf@thebusinessforum.org](mailto:tbf@thebusinessforum.org)

FAX: (608) 231-2108

**To Applicant:**

Give a copy of this blank form to the person providing a reference.

**To Applicant's Reference:**

Please submit this form and your reference to The Business Forum, via  
mail, email, or fax as shown on the left.

\_\_\_\_\_ is applying for a  
scholarship from The Business Forum. A letter of reference is a required  
part of the application process.

**Please write a letter answering the following:**

1. How long and in what capacity have you known the above applicant?
2. Your assessment of the attributes of the applicant that will enable her to successfully achieve her education/career goals.
3. Please include your name, address, and phone number.

Please mail, email or fax your reference letter directly to The Business Forum by **February 10, 2017**. **Do not return it to the student.** Thank you.